

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mrs C A Cross

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12th March 2024

Dear Councillor,

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 18th March 2024 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

C A Cross

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: carolyn.parishcouncil@googlemail.com

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Wrightington Parish Council Meeting held on Monday 19th February 2024.

4. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 2.

Items requiring discussion, observations or action by the Council:

- a) To note update on progress of the Local Plan and the use of Neighbourhood Community Infrastructure Levy funding from West Lancs. Borough Council (see Supplementary Info.)
- b) To note details of the Notice of Parish Council Vacancy for a Mossy Lea Ward Councillor and confirm that the closing date for applications is acceptable.
- c) Arrangements for the Frank Hodgkinson Memorial Walk in aid of North West Air Ambulance.
- d) Verbal update from Councillors and the Clerk following the Meeting with the Clean and Green Team Manager in relation to grass cutting and litter bins.
- e) Response to request for footway Moss Lane (see Supplementary Info.)
- f) Late items received which may require discussion/action/observations.

5. **EAST QUARRY** – update – if any.

6. **WEST QUARRY & THE PAD** – update – Northern Diver - To note correspondence the Parish Council has been copied into by residents in Appley Bridge who have been pursuing non-compliance and further activities at West Quarry by Northern Diver. To note the Appeal against the Enforcement Notice issued to anyone with an interest in this land by West Lancashire Borough Council on 2nd February 2024 – Without planning permission, the undertaking of engineering

operations on the land. Views must be expressed in writing to the Planning Inspectorate by 16th April 2024.

Chorley Concrete – Response from Planning Services Manager reporting that the Council is unable to justify a stop notice being placed on the development at this stage. Confirming Network Rails concerns have been relayed to the applicant and that a response is awaited. (See Supplementary Information). Confirmation from Network Rail that the proposal is being reviewed and monitored by Network Rail Asset Protection who will advise of any further updates to the LPA in due course.

7. HIGHWAYS AND ENVIRONMENTAL MATTERS

8. **TO CONTINUE REVIEWING PARISH COUNCIL POLICIES AND PROCEDURES PRIOR TO ADOPTION AT THE MAY MEETING** – Details to be forwarded to Councillors in due course. Complaints Procedure – Whether to add a Vexatious Complaints Procedure to the existing document? Document Retention Policy for consideration. Review Publication Scheme and Information Available. Risk Management Plan and Risk Management Register.

9. **ACTION TAKEN/REQUIRED TO SATISFY AUDIT REQUIREMENTS** – To confirm that the following action has been taken throughout the year to satisfy audit requirements: i) The Risk Assessment/Management Plan/Register – was reviewed and adopted at the May 2023 Parish Council Meeting. ii) The effectiveness of the Internal Audit was confirmed – the Internal Auditor is both competent and independent, has no relationship with the Clerk or Councillors. The Audit trail is detailed, planned and the broad scope of the internal audit covers all aspects of the Councils business including financial, administrative, practical and procedural matters. Any issues arising from both the internal and external auditors are reported to the Parish Council at the earliest opportunity and the appropriate action taken.

10. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

11. VILLAGE HALLS

MOSSY LEA –

APPLEY BRIDGE – Update on car park repairs.

12. **PLANNING** To discuss the following applications:

1) 2024/0150/PNH Application for determination as to whether prior approval of details is required – extension of dwellinghouse. Extension extends beyond the rear wall of the original dwellinghouse by 6.10m. Maximum height of the extension 3.90m. Height of eaves of the extension 2.70m. 19 Broadhurst Lane, Wrightington.

13. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – to note anything received.

14. **ACCOUNTS** - To receive the following list of accounts for Approval together with any late ones received since the agenda was prepared:

For Payment:

Fire Eqpmt. Servs.	Fire Extinguishers – MLVH	£105.36
The Wiper Co.	Hand Towels/Toilet Rolls – ABVH & MLVH	£93.60
Biodiversity Grant	Bird Feeders/Fat Balls/Bird Box Kits/Bug Hotel/Wildlife Camera/Wildflower seeds	£319.58
HMRC	Payment of NI contributions by WPC	£592.89
Mrs C A Cross	Reimburse New Kettle – ABVH	£13.00
Charnock Richard PC	Reimburse Broadband/Landline/Mobile Phone Charges Oct 23-Mar 24 (50% of total cost) £82.35+£93.75	£176.10
Mrs C A Cross	Reimburse Mileage Expenses 2023/24	£196.20
Mrs C A Cross	Clerk's Salary – Net of NI & Pension Contributions	£1,099.59
HM Rev. & Customs	Tax & NI	£130.88
D/D NEST	Pension Contributions	£60.93

D/D BT	Broadband MLVH & ABVH	£57.48
D/D Waterplus	Water usage MLVH	£43.91
D/D Waterplus	Water usage ABVH	£31.14
D/D British Gas	Gas supplied ABVH (£482.41 reported on Feb Agenda)	£98.28
D/D British Gas	Gas supplied MLVH	£286.89
D/D E.on Next	Electricity supplied ABVH	£153.44

Receipts:

To agree the next steps in relation to the role of Clerk.

- 15. DATE AND VENUE OF NEXT MEETING** Monday 15th April 2024 at 7.30pm
Mossy Lea Village Hall
Members of the Public and Press are welcome to attend

REPORT 1

- a) Notification planning permission granted for demolition of 2 buildings and erection of Surgical Training Academy at Wrightington Hospital, Hall Lane, Wrightington.
- b) Notification planning permission refused for first floor rear extension. 8 Dawber Delph, Appley Bridge.
- c) Notification Certificate of Lawfulness (Proposed) not permitted for proposed replacement of existing 2,000 litre liquid oxygen storage tank with a larger 10,000 litre tank. Speciality Oxygen Services Ltd, Unit 14, Conway Industrial Estate, Skull House Lane, Appley Bridge.
- d) Notification planning permission granted for variation of condition 7 of planning permission 2023/0674/FUL relating to minor amendment to drainage drawings. Wrightington Hospital.
- e) Notification PND details refused for application for determination as to whether prior approval is required for the demolition of one outbuilding (building B). 14 Speakmans Drive, Appley Bridge.

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.